

SETTLEMENT INSTRUCTIONS FOR TRANSFER OF ELIGIBLE SHARES

Electronic Transfer

1. In order to facilitate the transfer, please complete the following “Share Transfer Form” and forward, prior to transfer, to Daniel Pilon, AFC liaison at the Canadian Institute of Actuaries.
Tel: 613-236-8196 ext. 110 Fax: 613-233-4552
daniel.pilon@cia-ica.ca
2. Donor’s broker or transfer agent can arrange for the electronic transfer of shares to Scotia iTRADE, for credit to the Actuarial Foundation of Canada using the following delivery instructions:

For Canadian listed securities in “book” form:

Scotia iTRADE
CDS CUID – SCOT
a/c Actuarial Foundation of Canada
a/c 557-71665-14

For U.S. listed securities in “book” from:

Scotia iTRADE
DTC #5011
a/c Actuarial Foundation of Canada
a/c 557-71665-14U

Contact:

Scotia iTRADE – “Charitable Donations”
P.O. Box 4002, Station A
Toronto, ON M5W 0G4
Tel: 1-888-872-3388

3. Please inform Daniel Pilon at the Canadian Institute of Actuaries once the transfer has been completed.
4. Value of the donation receipt will be based on the closing price of the securities on the day they are received by the Foundation’s custodian, in accordance with our Board policy and Canada Revenue Agency regulations.
5. The CRA Charity Registration number for the Actuarial Foundation of Canada is 888422615RR001.



SHARE TRANSFER FORM
GIFTS OF PUBLICLY TRADED SECURITIES TO THE ACTUARIAL
FOUNDATION OF CANADA (AFC)

In order to complete the trade:

- 1. Call Daniel Pilon at 613-236-8196 ext. 110.**
- 2. Fax this form to the AFC at 613-233-4552 or email to daniel.pilon@cia-ica.ca.**
- 3. Instruct your broker or transfer agent to initiate trade and transfer shares to the AFC account.**

To be completed by donor:

Name of Donor: _____ Daytime Telephone: _____

Donor's Address: _____

Donor's Workplace (if applicable): _____

Donor's Broker: _____ Broker's Telephone: _____

Firm: _____

Name of Security: _____ # of Shares Transferred: _____

Approx. Value of Each Share: \$ _____

Approx. Total Amount of Donation: \$ _____

Date of Transfer to the AFC's Account: _____

We would like to publicly recognize your donation. Do you consent? Yes No

How do you want your donation to be used?

- Any program sponsored by the AFC
- Hugh White Memorial Fund
- Maple Leaf Research Award
- Equality of Opportunity Fund

I understand that I will receive a Gift-in-Kind tax receipt from the Actuarial Foundation of Canada (AFC) for the closing price based **on the date that the shares are received in the AFC account**. These securities have been donated to the AFC without restriction and can be sold by the AFC at any time*.

Signature of Donor: _____ Date: _____

*** In accordance with the AFC's policy, all shares are sold immediately.**